



*DuPage Workforce Innovation Board Meeting Minutes*

**August 23, 2023**

**7:30am-9:00am**

**2525 Cabot Drive**

**Lisle, IL 60532**

**Call to Order/Roll Call**

- Chair Susan Ryan presided over the meeting. The meeting was called to order at 7:33 and a membership quorum was present.

**Members Present**

Dan Allen	Ian Hardie
Greg Bedalov	TJ Jarman
Joe Cassidy	Mary Keating
Rosanne Potter	Marilyn Liwanag
Jane Clark	Nisha Patel
Dan Deasy	Barb Szczepaniak
Susan Ryan	Christine Torres
Calvin Giles	Tom Wendorf
Kate Wollensak	

**Members Absent**

Kevin Bass	Michael Wojtowicz
Patrick Chandler	Erika Ford
Marianne Considine	Tamryn Hennessy
Michelle Einfalt	Tiffany Rotondo
Barry Saltzman	

**Others Present**

Jamie Brown
Miriam Jones
Lisa Schvach
Griffin Leininger

### **Public Comment**

- There was no public comment

### **Approval of the June 28, 2023 Minutes**

- Motion to approve by Member Keating
- Seconded by Member Szczepaniak
- All ayes, **MOTION APPROVED**

### **Member Minute**

Calvin Giles presented the Member Minute. Calvin is a Regional Manager for the Illinois Department of Employment Security (IDES) and has worked for the agency for 16 years. He detailed the services offered by IDES and his role as a Regional Manager. He indicated that one of the agency's current challenges is the lack of updated technology such as texting. They are currently working with the Department of Labor to convert policies to plain language so they can be understood by their customers. Calvin would like to continue to share the success of helping individuals find meaningful employment.

### **One Stop Operator (OSO) Report**

Miriam presented the OSO report to the group. Applications continue to increase over last year, this can be attributed to the outreach in the community. The libraries continue to be a consistent source of referrals. There is also a wide variety of community organizations mentioned by applicants. College of Du Page and IDES continue to have the most referrals. Miriam noted a decrease in referrals to Department of Rehabilitation Services (DRS) which she will continue to monitor. Referrals to Senior Community Service Employment Program (SCSEP) increased 51% over this time last year. Miriam shared a service integration story with the group which illustrated how IDES and workNet DuPage worked together to assist an individual find employment as a truck driver.

### **Fiscal Report**

Member Cassidy presented the fiscal report. The budget modification was approved so the Adult and Dislocated Worker are obligated at the 80% required. The direct training minimum has also been met across all three funding streams. The other grants have been spent down with the exception of the Rapid Response grant which will be utilized to serve dislocated workers.

### **WARN Report**

Jamie reviewed the WARN report, there were two recent WARN events, Chicago Marriot Downers Grove and Forman Mills. The owner of the Marriott reached an agreement with hotel management, all employees were retained. Forman Mills was bought; all employees were retained.

### **Training Provider Approvals/Renewals**

There are 16 programs at College of DuPage up for annual renewal. COD also had an increase in tuition which is reflected in the report.

- Motion to approve renewals of COD programs listed in the packet by Member Wendorf

- Second by Member Keating
- Abstentions by Member Deasy and Member Cassidy
- All ayes, **MOTION APPROVED**

Additional programs up for renewal include two programs at ETI- School of Skilled Trades: Heating, Ventilation, Air Conditioning and Refrigeration and Welding and West Chicago Professional Center: Combined HVAC and Electrician Training and the HVAC Technician Training Program.

- Motion to approve by Member Keating

Member Keating asked Member Allen how these programs relate to apprenticeships. Member Allen stated that they are very different than an apprenticeship program, but completion of these programs does help prepare individuals for apprenticeships as they provide necessary basic skill sets. Member Jarman agreed with Member Allen.

- Second by Member Allen
- Abstentions by Member Deasy and Member Cassidy
- All ayes, **MOTION APPROVED**

There are four new programs from College of DuPage submitted for initial approval. Three of the programs are Integrated Career and Academic Preparation System (ICAPS) programs. Member Deasy explained the ICAPS model, it allows an individual to attend English Language Acquisition (ELA) while earning college credits towards a certificate. The fourth program is the Central Processing Distribution Technician Certificate program.

- Motion to approve by Member Allen
- Second by Member Giles
- Abstentions by Member Deasy and Member Cassidy
- All ayes, **MOTION APPROVED**

### **workNet DuPage Update**

Lisa Schvach presented the workNet DuPage update. She has been working on an initiative in conjunction with COD and Choose DuPage, Back to work Back to School. This initiative is an effort to bring parents back into the workforce who may have been out of the workforce for an extended period of time to care for children, etc. There will be three workshops held at workNet DuPage in September. Additionally, the Skill Up DuPage programming is being reframed to include more community resources. There will also be an awards ceremony held on September 26 at 2pm to recognize client and workNet Staff success. All board members will receive an invitation to attend.

### **WorkNet DuPage Business Services Presentation**

Griffin Leininger, Lead Business Services Representative presented information on the services available to businesses through workNet DuPage. Services include job postings, on-the-job training, internships as well as incumbent worker training.

### **Old Business**

There was no old business

**Adjournment**

The meeting was adjourned at 8:50am