

Imagine working with a multi-cultural and diverse group of employees in the exciting, fast paced world of automotives. Futaba North America provides management support to its automotive parts production companies in North America. The Futaba Group leverages its core technologies such as molding, bonding, sound suppression, and heat management to create value added products that are in line with the needs of consumers, deliver peace of mind, and promote environmental initiatives that contribute towards a sustainable society.

We are looking for a talented Production Control Specialist to work out of our Carol Stream / Bloomingdale location(s). The Production Control Specialist will generate the production schedule, implement change orders, and maintain communications with our customers. Major responsibilities are as follows:

- Plan the production schedule according to sales forecasts, customer orders, and logistics capacity.
- Monitor inventory levels and perform daily visual inventory checks to confirm condition of inventory on hand and actual inventory count as needed to meet production schedules. Report and follow-up on inventory discrepancies and shortages.
- Monitor customers' website portals daily for production changes and messages and take appropriate action. Update information in customers, portal as required.
- Review and execute change orders appropriately.
- Analyze the flow of production and adjust schedules to address delays and improve runtime.
- Update customer production reports and related documentation as needed.
- Inform customers of any changes, delays, or other issues relating to production and/or shipments.
- Maintain effective working relationships and communications with Production, Supply Chain, and Sales regarding production schedules, production goals, and customers' shipping expectations.
- Attend production control related meetings.
- Coordinate new project start-ups, engineering changes, and phase outs.
- Maintain labeling information.
- Communicate and follow-up on discrepancies, issues, and delays.
- Comply with company policies and procedures and safety and housekeeping requirements.
- Performed other duties and projects as assigned.

Requirements:

If you are known as an exceptional employee who produces great work, enjoys solving problems, and believes in adding value in everything you do, we want you to join our growing team and share in our vision. The ideal candidate will have 3+ years of relevant production control / production planning experience, preferably within a fast-paced manufacturing environment. Automotive or metal fabricating industry is a plus. Bachelor's Degree in Supply Chain Management, Operations Management, or Business Administration is preferred. Must be well organized and have strong mathematical, analytical, and problem-solving skills. Computer proficiency in ERP/MRP systems and Word, Excel, PowerPoint, and Outlook is required. Kanban, Lean Manufacturing, JIT, and/or APICS certification is desirable. Working knowledge of Toyota Production System (TPS) is a plus. The ability to juggle multiple priorities, work well under pressure, and be highly responsive to customers' needs and deliverables are essential. Must be willing to work extended hours as needed.

Our full-time employees enjoy a competitive benefits plan that includes medical, dental, vision, life, disability insurance, and more! Qualified candidates are requested to email their cover letter and resume to estefanski@futabanaem.com. Please be sure to list the position you are applying for in the subject line. No phone calls please. Equal Opportunity Employer.