

Core Pipe Products, Inc., Carol Stream, IL, is one of the premier manufacturers of stainless and alloy pipe fittings and flanges in the world. The company has earned this reputation through the hard work and dedication of their employees, who are truly the most valued asset.

POSITION: Maintenance Manager - Full Time position - Exempt

- Flexibility to work occasional evenings and weekends.

DEPARTMENT: Maintenance

HOURS/DAYS: 7 am to 3:30 pm Monday thru Friday

ESSENTIAL JOB FUNCTIONS:

- Proven experience in maintenance management or a related field, with demonstrated leadership abilities.
- Ensure that all procedures and activities are conducted in a safe manner.
- Maintain a smooth operation of the maintenance department by overseeing that the required task(s) are completed in an effective, and consistent timely manner.

REQUIRED SKILLS:

- Strong knowledge of maintenance principles, techniques, and best practices.
- Experience with implementing or using Computerized Maintenance Management Systems (CMMS).
- Previous responsibility for purchasing Maintenance, Repair, and Operations (MRO) supplies is preferred.
- Ability to perform hands-on equipment repairs and troubleshooting.
- Must have mechanical understanding of pumps, valves, cylinders, and power transmission.
- Ability to identify when outside sources are required.
- 4 – 5 years' experience.
- Must be reliable.
- Excellent communication and interpersonal skills, with the ability to effectively interact with team members, vendors, and other stakeholders.
- Proficiency in computer skills, including MS Office and maintenance management software.
- Ability to prioritize tasks, manage time effectively, and work efficiently in a fast-paced environment.
- Knowledge of safety regulations, OSHA and procedures related to maintenance operations.

EDUCATION LEVEL: High School diploma or equivalent: technical degree preferred but not required.

PHYSICAL REQUIREMENTS: Able to lift, bend, push/pull, carrying over 10 lbs. or more.

Standing (over 75% of day)

REQUIRED MATERIALS:

- Must have own tools.

REQUIRED PERSONAL PROTECTION:

- Steel toe safety footwear (mandatory).
- Standard safety glasses w/side shields – company provides. Prescription safety glasses must be approved by OSHA standard and have side shields.
- Hearing protection mandatory - company provides.
- Additional PPE information will be provided with Orientation.

SALARY RANGE: Contingent on experience

WHAT YOU RECEIVE: Competitive compensation and benefits package

Equal Opportunity Employer (EOE)

Email resume to: debbie@corepipe.com

Company information: Core Pipe Products, Inc.
170 Tubeway Drive
Carol Stream, IL 60188 www.corepipe.com

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities, and requirements.