



DuPage Workforce Innovation Board Meeting Minutes

**June 26, 2024
7:30am-9:00am
2525 Cabot Drive
Lisle, IL 60532**

Call to Order/Roll Call

- Chair Jane Clark presided over the meeting. The meeting was called to order at 7:35 am and a membership quorum was present.

Members Present

Dan Allen	Tiffany Rotondo
Kevin Bass	Susan Ryan
Jane Clark	Barbara Szczepaniak
Michelle Einfalt	Christine Torres
Louise Hrubecky	Tom Wendorf
Craig Meyer	Michael Wojtowicz
Kate Wollensak	Kim Godden

Members Absent

Gregory Bedalov	Beth Goncher
Joe Cassidy	Ian Hardie
Patrick Chandler	TJ Jarman
Dan Deasy	Mary Keating
Calvin Giles	Nisha Patel
Rosanne Potter	Patti Romanowicz

Others Present

Jamie Brown
Lisa Schvach

Public Comment

- There was no public comment

Chair Remarks

Chair Clark informed the group that she participated on a call with the other WIB Chairs across the State with the CEO of the National Association of Workforce Boards (NAWB), Brad Turner-Little. Brad discussed WIOA reauthorization and the pros and cons of the bill that is currently in the Senate. The current bill does not have a training mandate which is positive but there are still concerns about redesignation and the Governor's set aside. Member Ryan inquired about reaching out to elected officials, Jamie will send a summary to the group.

New Member Introduction

Chair Clark introduced new member Louise Hrubecky. Louise is a Rehabilitation Counselor for the Illinois Department of Human Services – Division of Rehabilitation Service. Louise has been with the Department since 1993, just after graduating from college. She has served in a supervisory capacity at a variety of times over the last 15 years.

Approval of the May 22, 2024 Minutes

- Motion to approve by Member Allen
- Seconded by Member Wendorf
- All ayes, **MOTION APPROVED**

Member Minute

Member Meyer presented the Member Minute. Member Meyer works for RJW Logistics Group, a retail logistics provider. Member Meyer works on the IT side of the business. He has been utilizing AI in various aspects of the business and he considers this a best practice as it has increased productivity. RJW is currently experiencing tremendous growth, which is positive but also presents staffing challenges.

One Stop Certification

Jamie reported the One Stop Certification is complete. The Certification team consisted of Chair Clark, Member Hardie and Adela Meitz from College of DuPage. The team came to the Center and went through the application and had a tour of the Center. The Certification team identified the referral system as a best practice and also noted the huddle rooms available to clients for virtual interviews in the Center as a best practice. The Team recommends a provisional certification pending the selection of a One Stop Operator.

- Motion to approve One Stop Certification recommendation by Member Wollensak
- Seconded by Member Giles
- All ayes, **MOTION APPROVED**

Training Provider Approvals

Jamie informed the Members that there is one program up for certification, the Professional in Human Resources Exam Preparation course at College of DuPage. This course is one of three offered to human resources professionals and the other two exam prep courses are already on the ETPL.

- Motion to approve PHR exam course by Member Wendorf
- Seconded by Member Clark

- All ayes, MOTION **APPROVED**

One Stop Operator Update/ Report

Jamie informed the group that the Request for Proposals has been released and all responses are due by July 10th. There is a review team in place comprised of the Partners in the Center as well as Chair Clark. Jamie also presented the One Stop Operator report. Application volume was steady March – May with a slight uptick in applications in May of 2024. College of DuPage and IDES continue to have the most referrals and Jamie reminded the members that the partners now have the ability to refer to each other which improves service integration efforts in the Center. Jamie also shared a service integration success story about an individual who worked with workNet and College of DuPage to secure needed funding for textbooks.

Fiscal Report

Lisa Schvach presented the fiscal report. At least 80% of the monies are required to be spent by the end of the program year (6/30/2024). The report indicates that this benchmark has been achieved across all three funding streams. Additionally, the direct training minimum of 50% has also been exceeded across all funding streams. Lisa also reviewed the additional grants, with the most money remaining in the grant serving immigrants and refugees.

workNet DuPage Update

Lisa presented the workNet update.

Presentation

Amanda Waldrup, Deputy Regional Administrator for the Health Resources and Services and Services Administration (HRSA) presented information on their programming.

New Business

There was no old business.

Old Business

There was no new business

Adjournment

The meeting was adjourned at 8:53am