



<b>Job Title:</b>	Assembler I	<b>FLSA Status:</b>	Non-Exempt
<b>Department:</b>	Assembly	<b>Salary Band:</b>	S
<b>Reports To:</b>	Area Manager	<b>Date:</b>	1.16.2020
	Or Supervisor	<b>Safety Sensitive:</b>	Yes

**Purpose and Scope of Job:**

Performs various assembly and sub-assembly operations in a production area requiring general physical dexterity, machine monitoring, inspecting, and packaging filter components.

**Essential Functions (other duties may be assigned):**

- Assemble fabricated parts at floor stations.
- Test and calibrate parts and mechanisms to meet tolerances and product specifications.
- Use hand tools and power tools to assemble units according to product specifications.
- Identify units that fail tests or tolerance levels and repairs as necessary.

**Minimum Qualifications:**

- High School Diploma or equivalent.
- No experience necessary
- Any additional essential skills and/or knowledge as shown in the HRIS Career & Education > Skills section for incumbents holding this job title.

**Work Conditions & Physical Environment:**

Duties are performed in an industrial environment. While performing the duties of this job, the employee is constantly required to stand; use hands to finger, handle, or feel; reach with hands and arms; twist; bend; and stoop, kneel, crouch, or crawl. The employee is frequently required to walk. The employee must constantly lift, carry, move, push, and/or pull up to 50 pounds. Specific vision abilities required by this job include close vision, color vision, depth perception, and the ability to adjust focus. While performing the duties of this job, the employee is constantly exposed to moving mechanical parts, fumes or airborne particles, risk of electrical shock, and vibration. The employee may be exposed to toxic or caustic chemicals. The noise level in the work environment is usually very loud.

The physical requirements described herein are representative of those which must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities, who are otherwise qualified, to perform the essential functions. The noise level in the work environment is usually very loud. This position is designated as safety- sensitive. (Referenced Document Number 218001, SMA's Corporate Policies Procedure Manual, 33.0 Drug and Alcohol Use Policy)

The above statements describe the general nature and level of work being performed. This job description does not serve as a contract nor does it limit the employer's ability to establish or change the content, nature, or essential functions of this job. Employees holding this position will be required to perform any other job-related duties as requested by management. Under the Americans with Disabilities Act (ADA) of 1990, reasonable accommodations will be considered for qualified individuals with a disability.