



DuPage Workforce Innovation Board Meeting Minutes

October 23, 2024

7:30am-9:00am

2525 Cabot Drive

Lisle, IL 60532

Call to Order/Roll Call:

Chair Jane Clark presided over the meeting. The meeting was called to order at 7:32 am and a membership quorum was present.

Members	Present	Absent	Notes
Dan Allen	x		
Kavin Bass		x	
Greg Bedalov		x	
Larry Blackburn	x		
Joe Cassidy	x		
Patrick Chandler	x		
Jane Clark	x		
Dan Deasy	x		
Calvin Giles		x	
Kimberly Godden	x		Proxy- Valerie Bruggeman (Form included)
Beth Goncher	x		
TJ Jarman	x		
Mary Keating	x		
Danielle Kuglin Seago	x		
Craig Meyer		x	
Nisha Patel		x	
Rosanne Potter	x		
Patti Romanowicz	x		
Tiffany Rotundo	x		
Susan Ryan	x		
Peter Skoda		x	
Barb Szczpaniak		x	
Christine Torres		x	
Tom Wendorf	x		
Michael Wojtowicz	x		
Kate Wollensak	x		

Other Attendees:

Lisa Schvach
Amy Everett

Public Comment

No public comment was offered.

Chair Remarks/New Member Introductions: Chair Jane Clark

Chair Jane Clark welcomed New Board members and read brief bios on Members Larry Blackburn, Danielle Kuglin Seago, and Peter Skoda. The Chair also introduced the new One Stop Operator and Board Member, Beth Goncher. New members also had an opportunity to introduce themselves and speak to the Board.

Approval of the August 28, 2024, Minutes

- Motion to approve by Member Joe Cassidy
- Seconded by Member Tom Wendorf
- All ayes, **MOTION APPROVED**

Training Provider Approvals: Members Dan Deasy, Joe Cassidy recuse themselves from the vote. Lisa Schvach explained the training course offered by College of DuPage.

- Motion to approve by Member Mary Keating
- Seconded by Member Patrick Chandler
- All ayes, **MOTION APPROVED**

2025 WIB Meeting Dates

- Motion to approve by Member Mary Keating
- Seconded by Member Joe Cassidy
- All ayes, **MOTION APPROVED**

2025 Slate of Officers

- Motion to approve by Member Dan Allen
- Seconded by Member TJ Jarman
- All ayes, **MOTION APPROVED**

MOU Revisions: Lisa Schvach explained the revisions to the Board and took questions.

- Motion to approve Revisions by Member Tom Wendorf
- Seconded by Member Tiffany Rotondo
- All ayes, **MOTION APPROVED**

Fiscal Report

Member Cassidy presented the report to Board members. Items reported include the current budget, obligations, and direct training costs. A request was also made by Board members to include a report at every full board meeting, detailing expenditures by program and training provider.

Workforce Board Roundtable:

Members had an in-depth discussion on possible areas of focus for next year. Topics discussed included: convening business leaders to identify their workforce needs and potential gaps in workforce development programs/initiatives, developing a pilot program for creating "generalists" that possess transferable skills and are work ready, seeking out employer financial investment to offset costs of WIB-offered programs/initiatives, and more.

New Business

Lisa Schvach thanked Chair Jane Clark for serving as the Chair of the WIB board and commented that it was a pleasure to work with her in that role.

Old Business

There was no new business

Adjournment – Without objection, this meeting was adjourned at 8:55 am.

- Motion to adjourn by Member Tom Wendorf
- Seconded by Member TJ Jarman
- All ayes, **MOTION APPROVED**