

## Primary Purpose and Function

The primary purpose for the Assistant Lead is to troubleshoot problems, tool change and adjustments. Train operators, coordinate with maintenance, quality inspectors and engineering team.

## Essential Duties and Responsibilities:

- Perform basic equipment setup, tool changes, fixture teardown, and tooling adjustments.
- Change offsets in programs and run first-piece samples for verification.
- Inspect products per work instructions and follow inspection procedures.
- Monitor hourly machine rates and daily production performance.
- Identify and resolve production issues to maintain efficiency.
- Maintain and audit all required documentation.
- Enforce and audit 6S practices within the work cell.
- Oversee product flow through the department to optimize operations.
- Conduct daily Gemba walks to assess production performance and improvements.
- Perform light maintenance on machines as needed.
- Use precision measuring tools, including micrometers, calipers, drop gauges, and MicroView.
- Operate machines as necessary to support production goals.
- Perform other duties as assigned by the supervisor or manager.

## Job Knowledge, Skills, and Abilities:

- Ability to read and write in English, bilingual in English and Spanish preferred.
- Capable of performing advanced tasks, including tooling, offsets, program adjustments, and dimensional verification.
- Troubleshoot machine alarms and operational issues, retrace programs, and make necessary corrections.
- Train operators use Training Within Industry (TWI) methodology.
- Monitor machine operations to detect malfunctions and prevent downtime.
- Interpret and understand blueprints and print specifications.
- Ability to manage multiple tasks and projects simultaneously.

## Physical Requirements:

- Must be able to sit, stand, and walk for up to 8-10 hours per day (40 hours per week).
- Flexibility to work overtime as needed based on company demands.

Schmid Tool & Engineering is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment and will not be discriminated against based on disability.

Applicants should apply on Indeed [Schmid Jobs, Employment in Villa Park, IL | Indeed](#) or email their resume (and a brief note) to [cgarcia@schmidtool.com](mailto:cgarcia@schmidtool.com) with the subject line: **“Production Team Lead – Application.”**

**Position:** Production Team Lead

**Location:** On-site at Schmid Tool & Engineering — 930 N. Villa Ave., Villa Park, IL 60181

**Schedule:** Monday–Friday, 5:00 PM – 1:30 AM CST (with on-call availability)

**Employment Type:** Full-time, Non-Exempt

**Starting Pay Range:** **\$23.00–\$25.00 per hour** (DOE) + shift differential rate

**Benefits** (included per Illinois wage transparency requirements):

- 401(k)
- Health insurance
- Dental insurance
- Vision insurance
- Life insurance
- Employee Assistance Program (EAP)
- Paid time off
- Opportunities for advancement