



*DuPage Workforce Innovation Board Meeting Minutes*

**January 28, 2026**

**7:30am-9:00am**

**2525 Cabot Drive**

**Lisle, IL 60532**

**Call to Order/Roll Call:**

Chair Susan Ryan presided over the meeting. The meeting was called to order at 7:40 am and a membership quorum was present.

| Members                       | Present | Absent | Notes |
|-------------------------------|---------|--------|-------|
| Dan Allen                     |         | x      |       |
| Kavin Bass                    | x       |        |       |
| Greg Bedalov                  |         | x      |       |
| Larry Blackburn               | x       |        |       |
| Joe Cassidy                   |         | x      |       |
| Patrick Chandler              |         | x      |       |
| Jane Clark                    | x       |        |       |
| Dan Deasy                     |         | x      |       |
| Michelle Einfalt              |         | x      |       |
| Calvin Giles                  | x       |        |       |
| Kimberly Godden               |         | x      |       |
| Beth Goncher                  |         | x      |       |
| TJ Jarman                     | X       |        |       |
| Mary Keating                  | x       |        |       |
| Danielle Kuglin Seago         |         | x      |       |
| Eric Metcalf                  |         | x      |       |
| Craig Meyer                   | x       |        |       |
| Rahnee Patrick (Stevie Lemon) |         |        |       |
| Nisha Patel                   | x       |        |       |
| Rosanne Potter                | X       |        |       |
| Patti Romanowicz              |         | x      |       |
| Tiffany Rotondo               |         | x      |       |
| Susan Ryan                    | x       |        |       |
| Lisa Schwach                  | x       |        |       |
| Peter Skoda                   | x       |        |       |
| Barb Szczepaniak              | x       |        |       |
| Christine Torres              |         | x      |       |
| Tom Wendorf                   |         |        |       |
| Michael Wojtowicz             |         | x      |       |
|                               |         |        |       |

### **Other Attendees:**

Jamie Brown

### **Public Comment**

There was no public comment

### **Approval of October 22, 2025 Minutes**

- Motion to approve by Member Jarman
- Second by Member Giles
- All ayes, **MOTION APPROVED**

### **Member Minute- Erin Cohan**

Member Cohan presented the member minute. Member Cohan is the Director of Talent Acquisition for Northwestern Medicine. In her role, she focuses on campus and community recruitment. In to address difficult to fill positions, Northwestern has a Community Partner Referral Program which works with Community Based Organizations to source potential applicants. Member Cohan is excited to bring this initiative to DuPage County. She is looking forward to serving on the board and making a positive impact on the community.

### **Updated Bylaws**

Chair Ryan presented the bylaws for the Board's approval and noted they have not been revised in several years. Chair Ryan also provided a walkthrough of the proposed changes.

- Motion to approve bylaw changes Member Giles
- Second by Member Jarman
- All ayes, **MOTION APPROVED**

### **Training Provider Renewal/Initial Certification: Jamie Brown**

College of DuPage has several programs for initial certification: Management AAS (for a specific client), CAPM prep course, Azure Fundamentals, Azure Data Fundamentals, and Legal Administrative Assistant

- Motion to approve the COD programs as presented by Member Keating
- Second by Member Szczepaniak
- All ayes, **MOTION APPROVED**

Training Camp is a new provider requesting certification. They have a Certified Ethical Bootcamp course a client is interested in attending. The client has worked with this provider previously and they are an approved WIOA training provider in both Virginia and Washington.

- Motion to approve Training Camp CEH course by Member Giles
- Second by Member Meyer
- All ayes, **MOTION APPROVED**

### **WARN REPORT**

Jamie reviewed the WARN report. There were three events, all permanent closures. Rapid response services have been offered.

### **OSO Report/workNet Update**

Lisa presented the WorkNet update and provided an overview of recent program activity. She reviewed current referral numbers, discussed existing spending levels and budget status, and outlined the industry sectors in which participants are currently receiving training. Lisa also highlighted other ongoing initiatives and efforts underway to support program performance and service delivery.

**Strategic Planning Exercise**

Jamie and Lisa utilized Mentimeter to facilitate a brief strategic planning activity. Board members participated in an interactive exercise to identify and prioritize key focus areas and strategic priorities for the upcoming year. The results will be shared with the group.

**Old Business**

There was no old business

**New Business**

There was no new business

**Adjournment**

The meeting was adjourned at 9:07am