

Work History

Complete 1 sheet for each position you held (e.g., same company, 3 positions = 3 sheets)

Company Name:	Dates (Years):
Position:	Dates in Position:
Address	
Phone Number: Supervisor:	
Duties:	
Job Skills (Technical/Computer)	
Transferrable Skills (Technical/Interpersonal)	
Self-Management Skills (Work Style)	
Accomplishments Results Achieved (Quantify if possible \$, #, %):	
What did you like about the Position, Company, Field/Industry:	
What did you dislike about the Position, Company, Field/Industry:	
What did you learn:	