



**DuPage Workforce Innovation Board Executive Committee Meeting Minutes**  
**Wednesday, April 28, 2021**  
**7:30am-9:00am**  
**2525 Cabot Drive, Suite 302**  
**Lisle, IL 60532**

**Call to Order/Roll Call**

- Chair Kate Wollensak called the meeting to order at 9:38am

**Members Present**

<b>Kate Wollensak</b>	<b>Ian Hardie</b>
<b>Joe Cassidy</b>	<b>Tamryn Hennessy</b>
<b>Mary Keating</b>	

**Others Present**

<b>Jamie Brown</b>
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**Members Absent**

<b>Tiffany Rotondo</b>
<b>Jane Clark</b>

**Public Comment**

- There was no public comment

**Approval of the February 24, 2021 minutes**

- Motion to approve by Mary Keating
- Second by Kate Wollensak
- All ayes, via roll call vote, motion **APPROVED**

**One Stop Operator Contract Status**

Jamie informed the group that the One Stop Operator contract with the Carol Stream Chamber of Commerce was approved by the DuPage County Board yesterday. The contract will be presented to the full WIB for approval at the next meeting. There will be a Partner meeting with the new OSO to discuss onboarding and reporting strategies moving forward. Additionally, the team will meet with the current One Stop Operator to discuss offboarding. Jamie will meet with Kate separately to discuss offboarding strategies.

### **WIB Foundation**

The group discussed the monies in the Foundation account. There is currently \$4000 in the account. The group decided that a separate Foundation meeting would be convened to discuss the balance in the account and potential ways to utilize the monies in the account.

### **Upcoming WIB Engagement**

The group discussed ideas for increased engagement opportunities for WIB members. Some ideas discussed were ways to enhance client services via an alumni support group, mentorship program. These groups could be expanded to include specific industries, etc. Member Hennessy suggested an idea to celebrate employment at the one- year mark which may incentivize individuals to retain employment.

### **Adjournment**

The meeting was adjourned at 10:45am