



UNIVERSITY
OF ILLINOIS
SYSTEM

Test Site Assistant

SHIELD Illinois

SHIELD Illinois is a screening testing program and infrastructure that deploys the University of Illinois' innovative saliva test across the state. We save lives by curbing the spread of COVID-19, while reducing productivity loss and prioritizing employee wellbeing. SHIELD Illinois uses cutting-edge PCR technology and robotics to deliver fast reliable results to patients. We strive to have a positive impact on patients' lives across Illinois by making complicated testing and long turnaround times a thing of the past.

SHIELD Illinois is actively seeking a responsible person that is willing to work and is passionate about fighting COVID.

Responsibilities

- Greet visitors, log patients, and direct them through the SHIELD saliva testing process including collecting samples
- Use dedicated software and equipment to track test samples
- Work with partners to transport samples to associated labs, and occasionally transport samples to actual labs
- Set-up, clean, maintain, adjust, and tear down the testing site setup, as needed
- Dispose of properly labeled biohazardous materials, according to regulation
- Follow legal requirements, provide safety information, and ensure compliance with standard testing procedures
- Assist in maintaining stock of consumable supplies
- Ensure that the site and workplace remain a safe environment, including proper PPE, utilizing social distancing, and sanitation standards
- Handle patient data as according to law
- Any other responsibilities or tasks, as assigned

Minimum Qualifications

- High School Diploma
- Ability to lift larger packages of 50lbs or less
- Willing to travel to client sites to provide testing services with other teammates in a provided vehicle
- Excellent communication skills
- Ability to work well as a part of a team
- Ability to clearly communicate directions verbally in a clear and appropriate volume
- Ability to deescalate conflict
- Ability to deal with challenges and high stress environments while remaining calm
- Ability to work in a dynamic environment

Preferred Qualifications



- Associate's or Bachelor's Degree
- Interest in a Healthcare field
- Valid driver's license
- Some experience in a healthcare or medical field would be beneficial

The System Office conducts background checks on all job candidates upon acceptance of a contingent offer of employment. Background checks will be performed in compliance with the Fair Credit Reporting Act. The University of Illinois System requires candidates selected for hire to disclose any documented finding of sexual misconduct or sexual harassment and to authorize inquiries to current and former employers regarding findings of sexual misconduct or sexual harassment. For more information, visit <https://www.hr.uillinois.edu/cms/One.aspx?portalId=4292&pageId=1411899>

The System Office is an affirmative action/equal opportunity employer dedicated to building a community of excellence, equity and diversity. The System Offices welcome applications from women, underrepresented minorities, individuals with disabilities, protected veterans, sexual minority groups and other candidates who will lead and contribute to the diversification and enrichment of ideas and perspectives.