



## **INTERNSHIP DESCRIPTION—STAGING COORDINATOR**

**\$16/HOUR**

**MAXIMUM HOURS/WEEK- 29**

**MAXIMUM LENGTH- 3-6 MONTHS**

workNet DuPage is looking for a WIOA Young Adult program participant for an internship as a Staging Coordinator for [CPT Network Solutions](#) in Wood Dale. CPT Network Solutions are the experts in technical project management. Extensive real-world experience has helped CPT hone a unique set of skills allowing them to provide customized technology solutions, from developing a scope of work for electrical or wireless systems to project managing national hardware rollouts and even artificial intelligence.

This could be a great fit for you if any of the following are true:

- You are passionate about technology
- You're interested in learning how to prepare and test technical equipment and systems
- You enjoy solving problems and working as part of a team

At completion of this internship, you will be able to add valuable workplace skills to your resume such as Computer Staging and Testing, Point of Sale Systems, Printer and Network Trouble-shooting, etc.

As with all internships, the experience, opportunity, and exposure to other professionals you gain in this position could lead your career and future down a variety of different paths, including roles in Information Technology, Computer Repair, and more!

### **Description**

You will report to the Warehouse Manager and will perform the following jobs:

- Prepare and test customer equipment – equipment includes point of sale systems, ipads/iphones, printers, networks, etc
- Work with team members and supervisor to identify issues and solve problems with devices
- Ensure customer equipment meets specifications before it leaves the staging team

### **What you need to do the job**

- Willing to learn- training will be provided
- Dependable and knows how to work— good attendance, be on time
- Attention to detail- careful worker



- Familiarity with all things tech (knowledge of Linux OS and Cisco switches/routers is a plus)
- Works well as part of a team
- Can pass a background check

CPT Network Solutions

950 IL-83 Ste F

Wood Dale, IL 60191

<https://cptnetworks.com/>

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

Interns may perform other related duties as negotiated to meet the ongoing needs of the organization.