



*DuPage Workforce Innovation Board Meeting Minutes*

**May 25, 2022**  
**7:30am-9:00am**  
**2525 Cabot Drive**  
**Lisle, IL**

**Call to Order/Roll Call**

- Chair Kate Wollensak presided over the meeting. The meeting was called to order at 7:34 and a membership quorum was present.

**Members Present**

Kate Wollensak	Jane Clark	Jeff Feucht
TJ Jarman	Calvin Giles	Nisha Patel
Jeff Feucht	Dan Deasy	Christine Torres
Ian Hardie	Michelle Einfelt	Barb Szczepaniak
Roseanne Potter	Marilyn Liwanag	Mary Keating
Laura Crawford	Susan Ryan	Tom Wendorf

**Members Absent**

Erika Ford	Greg Bedalov	Darlene Ruscitti
Ian Hardie	Joe Cassidy	TJ Jarman
Dan Allen	Patrick Chandler	Tiffany Rotondo
Kevin Bass	Marianne Considine	Barry Saltzman
Kim Dolder		

**Others Present**

Jamie Brown
Lisa Schvach
Miriam Jones

**Public Comment**

- There was no public comment

### **Approval of the March 23, 2022, minutes**

- Motion to approve by Mary Keating
- Second by Laura Crawford
- All ayes, motion **APPROVED**

### **Sector Discussion**

Member Szczepaniak provided the group some background on her role at the DuPage Foundation. She indicated that her donors have become increasingly interested in funding workforce development programs. Barb asked for input from the group regarding any knowledge on 501©(3) organizations that offer workforce development services. Member Crawford spoke about the Attainable Futures Foundation available through Chamber 630.

### **Youth RFP Update**

Jamie Brown provided an update on the Youth RFP. The RFP has closed, and four proposals were submitted from three organizations. The proposals will be scored, and contracts will be offered to organizations who meet the criteria set forth in the RFP.

### **Training Provider Approvals**

The following programs were presented to the WIB for approval:

- **Ambria College** (LPN) (AAS)
  - **Verve College** (LPN) (A&P Prep Course)
  - **IL College of Nursing** (LPN)
  - **College of DuPage** (Data Analysis) (Digital and Social Media Marketing Certificate) (Pharmacy Technician Certificate) (QuickBooks Online Plus)
- Motion to approve by Tom Wendorf
  - Second by TJ Jarman
  - Abstention from Dan Deasy
  - All ayes, motion **APPROVED**

### **ETPL Policy**

Jamie reviewed the revised policy, the new policy accounts for new guidance from DCEO as the original policy was written in 2016. Member Keating inquired about any financial audits that are required of the training providers and the definition of “good standing”. Jamie informed the group that questions about DEI initiatives and soft skills curriculum have been added to the application.

- Motion to approve by Mary Keating
- Second by Calvin Giles
- All ayes, motion **APPROVED**

### **One Stop Operator Report**

Miriam Jones presented the One-Stop Operator report. The traffic in the Center is holding steady with the most referrals being made to COD. Miriam also shared a service integration success story.

### **Treasurer's Report**

Lisa Schvach presented the fiscal report. The Center is on pace to meet the 80% expenditure obligation as well as the 50% training minimum.

### **workNet DuPage Report**

Lisa Schvach presented the workNet report. As indicated in the Treasurer's report the Center is on pace to meet the performance requirements of the grant. Lisa informed the group that the Center received its allocation for the next program year. There was a cut across the state and the allocation is 750K less than the previous program year. There are supplemental grants that will help offset the cut. Lisa also explained the Statistical Adjustment Model rolled out by DCEO. The model is supposed to affect performance positively however it seems to be having the opposite effect. Lisa detailed examples from the system which do not make sense. The Illinois Workforce Partnership is working on the issue on behalf of all the LWIAs in the state.

### **Adjournment**

- Motion to adjourn by Laura Crawford
- Second by TJ Jarman
- All ayes, meeting adjourned