



*DuPage Workforce Innovation Board Meeting Minutes*

**June 22, 2022**  
**7:30am-9:00am**  
**2525 Cabot Drive**  
**Lisle, IL**

**Call to Order/Roll Call**

- Chair Kate Wollensak presided over the meeting. The meeting was called to order at 7:36 and a membership quorum was present.

**Members Present**

Dan Allen	Kevin Bass	Joe Cassidy
Roseanne Potter	Jane Clark	Jeff Feucht
Laura Crawford	Dan Deasy	Michelle Einfalt
Susan Ryan	Calvin Giles	Ian Hardie
Tamryn Hennessy	TJ Jarman	Mary Keating
Nisha Patel	Tiffany Rotondo	Kim Dolder
Barb Szczepaniak	Hollis Hanson-Pollack (C. Torres)	Tom Wendorf

**Members Absent**

Greg Bedalov	Patrick Chandler	Marianne Considine
Erika Ford	Marilyn Liwanag	Darlene Ruscitti
Barry Saltzman	Kate Wollensak	

**Others Present**

Jamie Brown
Lisa Schvach
Miriam Jones
Doug Potts

**Public Comment**

- There was no public comment

### **Approval of the May 25, 2022, minutes**

- Motion to approve by Member Giles
- Second by Member Crawford
- All ayes, motion **APPROVED**

### **Member Minute**

Member Cassidy presented information on College of DuPage and Innovation DuPage.

### **Susan Ryan- Internship**

Member Ryan informed the group that her company, Victor Envelope, hosted a student intern as part of the Work-Based Learning and Youth Apprenticeship Collaborative. Member Ryan stated her company had an extremely positive experience and is looking to host more interns in the future.

### **One Stop Operator Report**

Miriam Jones presented the One Stop Operator report. The number of referrals increased slightly from April to May of 2022. Miriam shared a success story of an individual who secured an internship through workNet DuPage.

### **WARN Report**

Jamie presented the WARN report. There has not been WARN activity in DuPage County, however, it is notable that there have been layoffs in neighboring counties. Any new activity in DuPage County will be shared with the group.

### **Training Provider Renewals**

Many of the approved programs on the ETPL are up for renewal. The list of renewals includes a portion of the IT programs from COD, Directions and Microtrain.

- Motion to approve by Member Keating
- Second by Member Szczepaniak
- Abstentions by Members Deasy and Cassidy
- All ayes, motion **APPROVED**

### **Youth Contracts**

Jamie reviewed the proposed Youth contracts for PY22. The review team is prepared to offer contracts to World Relief and Parents Alliance Employment Program. Both agencies have been serving WIOA youth for several years and they meet the performance expectations of the contracts. World Relief will be awarded a contract of \$190,652 and Parents Alliance will be awarded contracts for two programs: Inspired by Ability (out of school youth) \$242,643 and Project Search (in-school youth) 123,925.

- Motion to Approve contracts to World Relief and Parents Alliance Employment Project by Member Giles
- Second by Member Rotondo
- All ayes, motion **APPROVED**

#### **Local Plan Edits**

Jamie reviewed the required edits to the Local Plan per DCEO with the group. The edits are all minor, there are no significant changes to the document.

- Motion to approve by Member Rotondo
- Second by Member Wendorf
- All ayes, motion **APPROVED**

#### **Incumbent Worker Training Policy**

Jamie reviewed the revisions to the Incumbent Worker Training policy with the group. The new language states that projects less than \$2000 will not be funded. This is the only change to the policy.

- Motion to approve by Member Szczepaniak
- Second by Member Deasy
- All ayes, motion **APPROVED**

#### **IDES Presentation**

Doug Potts from IDES provided the group with information on the services and programs offered through IDES.

#### **Old Business**

There was no old business.

#### **Adjournment**

- Motion to adjourn by Member Giles
- Second by Member Rotondo
- All ayes, meeting adjourned