



DuPage Workforce Innovation Board Meeting Minutes

October 25, 2023

7:30am-9:00am

2525 Cabot Drive

Lisle, IL 60532

Call to Order/Roll Call

- Chair Jane Clark presided over the meeting. The meeting was called to order at 7:30 and a membership quorum was present.

Members Present

Kevin Bass	Susan Ryan
Greg Bedalov	Calvin Giles
Rosanne Potter	Tamryn Hennessy
Jane Clark	TJ Jarman
Dan Deasy	Mary Keating
Michael Wojtowicz	Marilyn Liwanag
Craig Meyer	Nisha Patel
Tiffany Rotondo	Barb Szczepaniak
Tom Wendorf	Kate Wollendak

Members Absent

Dan Allen	Joe Cassidy
Patrick Chandler	Michelle Einfalt
Ian Hardie	Christine Torres

Others Present

Jamie Brown
Miriam Jones
Lisa Schvach

Public Comment

- There was no public comment

Approval of the August 23, 2023 Minutes

- Motion to approve by Member Bedalov
- Seconded by Member Giles
- All ayes, **MOTION APPROVED**

New Member Introduction

Chair introduced Craig Meyer, who is new to the Board. Craig is the CEO and Founder of 101 Digital a managed IT services provider in Naperville.

Member Minute

Member Wendorf presented the Member Minute. Member Wendorf served on the Illinois Workforce Innovation Board (IWIB) for many years after he retired from the private sector. Tom explained the role of the IWIB, role of the local board and discussed the initiatives he was part of over the years.

Economic Development Update

Member Bedalov, CEO of Choose DuPage provided the group with an overview on economic. Development efforts in the County as well as the region. The Chicagoland area attracts business due to its enormous diverse skilled workforce and highly rated educational institutions. Member Bedalov indicated that regional economic development efforts are also critical, as a Result the Greater Chicagoland Economic Partnership was formed in 2023 and includes DuPage, Cook, Kane, Kendall, Lake and Will Counties along with the City of Chicago. GCEP is Focused on promoting the region's assets and facilitating activities that provide economic growth for the region.

Memorandum of Understanding Revisions

Jamie informed the group that the Department of Commerce and Economic Opportunity has reviewed the MOU that was submitted for Program Year 23. The MOU has been approved, however there are two required technical changes the require Board approval. The first change is an addition of the process and roles of conflict resolution. The second change is to describe how services will be provided in the Center. Jamie reviewed the added conflict resolution language with the group and explained that the method of service delivery has been highlighted in the MOU. The revised MOU will be submitted to DCEO for final approval.

- Motion to approve required changes to the MOU by Member Giles
- Second by Member Rotondo
- All ayes, **MOTION APPROVED**

Meeting Dates 2024

Jamie presented the meeting dates for 2024. The dates mirror the dates for 2023, there are no significant changes.

- Motion to approve the 2024 meeting dates by Member Wendorf
- Second by Member Liwanag
- All ayes, **MOTION APPROVED**

Training Provider Approvals

The first training approval is for all programs at the College of DuPage. There was an increase in tuition of \$4/credit hour which is about a \$48 increase per semester for students. There were no other changes for these programs. Member Keating asked what the cost of tuition is with the increase and asked it to be added to the document.

- Motion to approve price changes for College of DuPage's programs by Member Jarman
- Second by Member Rotondo
- Abstention by Member Deasy
- All ayes, **MOTION APPROVED**

The second approval is for two new programs at CompTIA, the Data+ Data Analyst Program and the ITF+ program which provides entry level foundational training.

- Motion to approve CompTIA programs by Member Wendorf
- Second by Member Keating
- All ayes, **MOTION APPROVED**

The final approval is for the Entry-Level Electrician Technician Training at West Chicago Professional Center. This is a request from another LWIA for a customer that is interested in this training. The training prepares individuals for the NFPA 70 NEC licensing exam.

- Motion to approve by Member Liwanag
- Second by Member Rotondo
- All ayes, **MOTION APPROVED**

WARN Report

Jamie presented the WARN report. There are three layoff events: CVS Health (17 employees impacted in DuPage), T-Mobile (57 employees impacted in DuPage) and First Savings Bank (2 employees impacted in DuPage). Outreach is being conducted to schedule Rapid Response workshops for the employees impacted. Lisa commented that higher level employees are being impacted by WARN events.

One Stop Operator Report

Miriam presented the OSO report. Miriam commented that a wide variety of organizations have been referring individuals to workNet for services. This is a direct result of the outreach that has been conducted in the community. Miriam reviewed the referral trends but noted that referrals will be lower in September due to the ongoing federal budget issues in Washington D.C. College of DuPage and IDES continue to have the most referrals. Referrals are still declining for DRS, Miriam is working with DRS to increase their presence in the office, so they are available to clients and staff in the Center. Customer satisfaction surveys are being sent out weekly and this has allowed Miriam to follow up with customers directly to discuss their feedback.

Fiscal Report

Lisa reviewed the fiscal report. The report indicates that almost all of funding has been expended. Lisa explained that the Department of Labor only releases about 12% of the total allocation for quarter one of the program year, which runs from July 1- June 30th. Usually, the rest of the funds are released in October, but the budget impasse at the Federal level has delayed the release of funds. DCEO has indicated that they expected the Department of Labor to release remainder of the funding in mid-October. In the meantime, new applications for services have been put on hold.

workNet DuPage Update

Lisa provided the workNet DuPage update. She explained that the State, Region and Local Areas will be required to submit a strategic plan early next year. As she crafts the plan, she indicated that she may require input from WIB members on various topics. She also elaborated on the current budget situation in Washington DC and its impact on the Center.

New Business

There was no old business.

Old Business

There was no new business

Adjournment

The meeting was adjourned at 9:01am